

PRIVACY POLICY

We have updated our Privacy Policy so that it is easier to read and reflects the latest changes to Australian privacy law. We understand that your personal information is important to you – and we also understand that you are entitled to know what we do with your information.

Overview

At The Perth School of Ballet, we respect the privacy of your personal information in our care. This includes information about all our students and their families as well as any visitors to our website and social media.

The Perth School of Ballet does not sell your personal information to any person or entity. Personal information is only shared with other organisations for the purpose of enrolments into competitions, auditions, attendance at performances and the like. This is usually done with prior consent from the owner of the personal information.

Please read the policy below for details of our policy.

Why we collect personal information

We collect personal information from you when it is reasonably necessary for business purposes.

Other reasons we collect personal information:

- To understand the diversity of our student body.
- To ensure we are supplying the right classes to the right students.
- To provide information about our school, our classes and our events to our customers.
- To manage our business.
- To comply with our legal obligations.

The type of information we collect

We collect personal information like your name, address, date of birth, contact details, payment details and the classes students are attending.

How personal information is collected and held

We collect this information via our 'Enrolment Form'. We also track which classes students attend through a rolls system.

We hold personal information electronically and in hard copy form. The information is held at our studios at 443 Scarborough Beach Road, Osborne Park. It is also held at our business office at 15 Calautti Court, Gwelup.

Who we share personal information with

As members of Cecchetti Australia, we sometimes share information with them. This information is event specific (a competition, a conference, exams). We only supply information for students participating in a particular event and only for the purposes of enrolling or auditioning students.

Competitions/classes/performances

Personal information is shared with organisations that arrange or manage competitions, classes, exams or auditions and organisations that produce performances (such as the WA Ballet). We only supply information for students participating in each specific event and only for the purposes of enrolment, auditioning or attendance.

Correspondence & Contact

We also use your personal information to be in contact with you as part of normal business operations. Examples of this would be to follow up on queries, invoicing, questions or concerns about a particular student, etc.

General correspondence includes our newsletter (The Pointe); quick updates, notices and announcements (electronically via Demi-Pointe); and Facebook updates.

How to access your personal information

If you wish to access or correct any personal information we hold about you or have any feedback or concerns about privacy, please contact us as set out below. We will usually give you access to the personal information once we have confirmed your identity.

Queries regarding privacy should be directed to the Business Manager.

Email: info@perthschoolofballet.com.au

Phone: (08) 9203 6175

Post: 15 Calautti Court
Gwelup 6019

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